



TRADE STAND APPLICATION

Office Use Only
STAND NO:

**WEST WOODLANDS – COUNTDOWN TO CHRISTMAS!
SATURDAY 7TH DECEMBER 2024**

Please return to the office address/email below

This is an INDOOR event.

CONTACT DETAILS	
Company Name	
Contact Name	
Address	
Telephone Number	
Email Address	
Goods/Services on Stand	

STAND DETAILS					
Stand Type	Front (m)	Depth (m)	Price (inc. VAT)	Qty	Sub-Total
Market Trader	3	3	£75.00		
Food & Drink (Off-Site Consumption)	3	3	£85.00		
Street Food	3	3	£110.00		
Drinks (Coffee, Bar etc – On-Site Consumption)	3	3	£100.00		

TRADE STAND DETAILS
Brief description of good/services on stand- 20 words MAX, please PRINT clearly

FROME & DISTRICT AGRICULTURAL SOCIETY LTD

The Show Office, West Woodlands Showground, Bunns Lane, Frome, BA11 5ES
 E : tradestand@fromecheeseshow.com – W : www.fromecheeseshow.co.uk – 01373 463600
 Company No. 7344699 Registered Charity No. 1138613 VAT Reg. No. 139 3050 81



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1. Trade stands require full payment upfront and are allocated on a first come first serve basis.
2. Until full payment and documentation is received, trade stands will not be plotted.
3. Please send a copy of your insurance documents with your application. If you apply online through our website these documents can be uploaded at the time of booking.
4. Please note that all alcohol sellers whether it be for onsite or offsite consumption must apply for their own TENS license from Somerset Council.
5. If you require electric for your stand, please contact the office directly.

DECLARATIONS & PAYMENT	
I agree to pay the full settlement stated here by cheque (payable to Frome Show Society) or BACS (Sort Code: 40-21-19, Account No: 81608495) to confirm my booking	£
I/We hereby agree to abide by the following Terms & Conditions and the Health & Safety Policy of the Frome & District Agricultural Society Ltd as do all persons in my/our employ	
Signed:	Date:
Print Name:	

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2024 TRADE STAND RISK ASSESSMENT

RISK ASSESSMENT GUIDELINES

Please complete the below assessment and return with your application. If relevant task specific risk assessments & method statements have been completed in the last 9 months, please use these copies instead.

Please ensure all in-date insurance & hygiene certificates are also sent with your application. If these are due to expire prior to the show, it is your responsibility to ensure we have up to date copies otherwise trading will not be permitted.

EXAMPLES

HAZARD	Slipping/tripping hazards, Chemicals (e.g. battery acid) Moving parts of machinery, electricity, combustible items, working at height, manual handling
PERSONS AT RISK	Staff, contractors, maintenance personnel, cleaners, members of the public etc. Pay particular attention to inexperienced staff and lone workers
EXISTING CONTROLS	Training, Method Statements, Maintenance, Statutory Testing, Guards, Signage, Firefighting equipment
SEVERITY RATING	1 - Minor, 2 – Slight (requires first aid), 3 – Harmful (RIDDOR, non-permanent incapacity), 4 – Major (permanent/long term) incapacity, 5 – Extreme (fatality)
LIKELIHOOD SCORE	1- Highly unlikely, 2 – Unlikely, 3 – Possible, 4 – Likely, 5 Highly likely
RISK LEVEL SCORE	Severity rating x Likelihood Score
RISK LEVEL CATEGORY	Negligible/Tolerable: 1-4 – No further additional controls required
	Moderate/Substantial: 5-16 – Additional controls required
	Intolerable: 20+ Prohibited unless substantial controls implemented
ADDITIONAL CONTROLS If applicable	Training, Method Statements, Maintenance, Statutory Testing, Guards, Signage, Firefighting equipment OR if you consider the remaining residual risk to be adequately controlled without complete elimination

GENERAL RISK ASSESSMENT

HAZARD	PERSONS AT RISK	SEVERITY/ LIKELIHOOD/ RISK LEVEL	EXISTING CONTROLS	ADDITIONAL CONTROLS
		S. L. R.		
		S. L. R.		
		S. L. R.		
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